

Terms of Reference Schools Forum Funding Block Sub-Groups.

Overall Purpose of the Group:

- to advise officers on high needs issues and review funding allocations within the High Needs block to ensure that funding meets needs and supports both statutory obligations and local policy and strategy for Children with High Needs.

Membership:

The membership of the group should include representatives from all types of institutions affected by High Needs Block funding decisions. It will normally be drawn from Schools Forum members; however it will be possible to co-opt **up to a third** of the membership from outside that group if required to ensure adequate attendance or access to specialist expertise. Key officers of London Borough of Haringey will also be co-opted members.

Schools members

- 2 Primary School Representatives;
- 2 Secondary School Representatives;
- 2 Special School Representatives;
- 1 Early Years Representative
- 1 Resourced Provision Representative
- 1 Post 16 Representative

LB Haringey Officers – Standing Members

Schools Finance Manager *Steve Worth*
Head of Integrated Service for Special Educational Needs and Disabilities
Vicky Monk-Meier
SEND Commissioner *Catherine Kane*
Alternative Provision Commissioner *Deborah Tucker*
Early Years Commissioning Manager *Ngozi Anuforo*
Other Haringey Officers may be invited from time to time as required.

The Working Group will elect a chair, which will normally be one of the Schools Members.

Overall Objectives

- 1) To work together to devise fair, understandable and transparent eligibility criteria for the allocation of HNB funding that are aligned to ensure best fit with the needs and preferences of children, young people and their parents
- 2) To act as representatives of all schools, to consider proposals objectively and impartially and to make recommendations based on evidence and in the overall best interests of all Haringey children and young people with additional needs.

- 3) To engage and support all stakeholders through any future changes and to produce guidance and procedures as required to reflect new processes or systems;
- 4) To act as a consultation group with specialist knowledge and provide advice and support to the development of new local policies and strategies in the area of Special Educational Needs.
- 5) To continuously review the operation of the HNB and bring forward proposals for improvements and development.
- 6) To undertake a specific work programme as agreed by the Schools Forum looking at new areas of concern, national and local policy changes or other issues.

Work Plan

- 1) Place planning for mainstream and special schools, alternative provision and early years.
- 2) Understanding the implications of Education, Health and Care Plans.
- 3) Review banding structure for special and alternative provision places.
- 4) Budget planning and monitoring.
- 5) Review inclusion policy, including special school arrangements with mainstream schools.
- 6) Review notional SEN.
- 7) Receive updates on Early Help.
- 8) Receive updates on Pathway to Early Support.
- 9) Review alternative provision arrangements.